

Young Students at ICE Contract 2022

for Educational Tour Operators and/or Group leaders

Thank you for choosing Islington Centre for English (ICE) for your group language travel. We take the welfare of students under the age of 18 very seriously. This contract will help us clarify responsibility for the wellbeing of minors during their stay in London.

For students under the age of 18 years of age, ICE promises to:

1. Be responsible for the welfare of minors while they are in the school buildings. These buildings are 97 and 98 White Lion Street.
2. Be responsible for the welfare of minors while on a school-run cultural excursion in the absence of group leaders. In the event that an ICE employee accompanies a Group Leader/Educational Tour Operator on an excursion, the Group Leader/ Educational Tour Operator will have overall responsibility for welfare.
3. Provide an English language teacher with an up-to-date DBS check.
4. If accommodation is requested, provide a homestay family through an agency that has been inspected by the British Council and meets their requirements for the provision of accommodation for students under 18 years old. The accommodation agency, in turn, will provide families with up-to-date DBS checks.
5. Provide a named person responsible for Welfare and their contact details. This person is currently Anna Saunders and she can be reached during school hours on 02072785553. Out of school hours, in the event of an emergency, you can contact the Director, Tim Shoben on 07540 696 505 or Katy Mitchell on 07532 035438.
6. Provide risk-assessments for any cultural excursion on which an ICE employee participates.

Responsible ETO/Group leader name:

_____ agree to be responsible for the welfare of minors:

1. During the transportation of the students from the country of origin to the UK.
2. During the transportation of the students from a UK airport to the student's/students' accommodation.
3. During the transportation of the students from the host family to ICE.
4. While the students are not in the school buildings and not on an exclusively ICE-run cultural excursion.
5. At all times before and after lessons unless the students are on an exclusively ICE-run cultural excursion.
6. The Educational Tour Operator/Group leader will send signed parental consent forms to ICE before arrival.

Date:

Signature of ICE representative: Tim Shoben

Signatures of Group Leaders:
